



22 February 2021

Reference – Weymouth Harbour 19/02/2021

To Whom it may concern,

Following a Health and Safety Audit of Weymouth Harbour I would like to highlight the following issues and good practice. The official audit report is available on request via the Harbour Master and Service Manager.

Areas of concern

1. **Public access** – This will always be an issue, especially during the summer months. A full and proper risk assessment has been carried out and must be reviewed regularly identifying areas that may have been overlooked.
2. **Shed usage** – With there being a big move in infrastructure, the hanger/shed that is currently being used as an interim is a little untidy. This is expected due to the nature of finding space for everything until it can be stored correctly. This is being looked at and will be rectified.

Areas of good Practice

1. **Harbour Masters office** – on a whole, the general health and safety compliance is good. It is a clean and well looked after environment.
2. **Risk Assessment** - There is a very comprehensive risk assessment folder and risk assessments are held electronically, employees have access to this and are requested to sign to say they have read and understood them.
3. **General works** – The Harbour Master is very good at managing health and safety for both employees and members of the public. All work activities are covered by a full and proper risk assessment.
4. **Public information** – The safety signs located in and around the harbour are more than adequate. These are informative and clear.
5. **Conscientious employees** – Weymouth Harbour have a great team that seem to work well together and are lucky enough to have a team member that is willing to take a lead on health and safety matters that otherwise would take the harbour master away from his other duties.

There is a real feeling of a proactive approach towards health and safety, this is very nice to see. I will be working with the Harbour Master and his

employees to ensure good practice is carried out in all areas of the harbour going forward.

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